

Environment & Conservation – First Nations Fire Volunteer

Volunteer Role Description

ROLE DETAILS:

Role Title:	First Nations Fire Volunteer
Location:	Gladstone region

ROLE OVERVIEW:

The First Nations Fire Volunteer will work as part of a team to undertake a range of activities associated with delivering cultural burns on Council reserves. The volunteer will assist in the planning, and preparation of sites and the implementation of Traditional Burns on Council controlled land. First Nations nationality is an essential requirement for this role.

PRIMARY DUTIES:

The main duties include, but are not limited to, attending sites to inspect and determine burn regime requirements. Prepare sites using hand tools (eg. Rakehoes) and light plant (eg. brush cutters, leaf blowers) to create fire breaks, reduce fuel loads and protect parent trees. Attend burning days as observers and participation as directed by the Burn Controller.

WORKPLACE HEALTH AND SAFETY:

- Perform all work and associated functions in a safe manner that will not cause endangerment to self, other employees, or members of the general public.
- Comply with all documented WH&S policies, procedures, work instructions and verbal instructions issued by any authorised persons.
- Correctly and consistently use and maintain all personal protective clothing and equipment supplied by Council.
- Identify hazards, conduct risk assessments, and take corrective action to eliminate hazards in the workplace, where possible, and/or report hazards and risks in accordance with WH&S procedures.
- Establish and maintain a high standard of housekeeping and cleanliness within individual work areas and on Council property generally.
- Report and assist with the investigation of all incidents within the workplace, including minor injuries, near misses and property damage.
- Attend any team meetings or specific training supplied by Council.
- Be familiar with the location of first aid treatment centres, fire protection facilities and evacuation procedures; and
- Report workplace health and safety concerns to the Supervisor.

POSITION REQUIREMENTS:

- Be able to walk at a moderate pace.
- Be able to work outdoors, carrying out physical tasks including manual handling, bending, kneeling, twisting, squatting and lifting.
- Be able to communicate clearly within groups of people.
- Be able to donate your time for Traditional burning duties as requested by the First Nations Fire Officer.
- Be willing to attend any meetings held for volunteers. These will be arranged in advance with the volunteers and Conservation Team.
- Always display a professional and friendly manner.

AUTHORISATION:

Approved By:	Manager Environment & Conservation	Date:	
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VOLUNTEER ACKNOWLEDGEMENT:

By signing this form, I confirm that the above information is true and correct to the best of my knowledge and does not contain misleading or incorrect information at the time of signing this declaration.

Volunteer Name:			
Contact Details:	Ph:	Email:	
Volunteer Signature:		Date:	

Collection Statement: *The Gladstone Regional Council is collecting the personal information provided above for the purpose of processing this form. This personal information may be accessed and used by authorised employees of Council. This personal information will not be used for any other purpose without your permission, unless authorised or required by law.*

MAIL COMPLETED FORM TO:
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