

## PORT CURTIS CORAL COAST LIMITED

### BUSINESS CERTIFICATION ELIGIBILITY PROCESS

#### Certification Criteria

##### Eligibility for Port Curtis Coral Coast Limited certification consists of:

- Minimum 51% ownership by PCCC descendants
- Confirmation of PCCC descent on the application form—has to be 51% minimum;
- Located in Australia
- The Company must be controlled and managed by a Chief Executive Officer who is a PCCC descendant
- Key business decisions regarding the company's finances, operations, personnel and strategy should be controlled by a PCCC descendant

##### **Please Note:**

The Company must not be a registered charity and it should generate the majority of its revenue through providing goods or services. These consist of mostly Partnerships, Sole Traders, and Proprietary Limited Companies.

##### Terms and Conditions for Certified PCCC Businesses:

Certification as a PCCC entitles your business to the following:

- The right to promote your business as a PCCC Ltd Certified Business
- The use of the PCCC Ltd Certified Business Logo on your company's profile
- A free listing of your Company as a PCCC Ltd Certified Business online via our website:  
[www.pccctrust.com.au](http://www.pccctrust.com.au)

The Business acknowledges that certification is not a guarantee that the Company will be selected for business opportunities, and PCCC Ltd is not obliged to introduce or broker work for Certified PCCC Ltd Businesses.

PCCC Ltd reserves the right to revoke certification if the Business does not comply with the following terms and conditions.

## **The Two (2) Steps in the Certification Process are:**

**Step 1:** Register with Port Curtis Coral Coast Limited by emailing [reception@pccctrust.com.au](mailto:reception@pccctrust.com.au) (Indicate your interest in certification).

**Step 2:** Submit the completed application form with all supporting documentation to [reception@pccctrust.com.au](mailto:reception@pccctrust.com.au)

### **Step 3: Confirmation of PCCC Descent**

The applicant is required to provide confirmation of PCCC group descent.

#### **Definition of PCCC Descendant**

A PCCC descendant is a descendant from the following groups; Gooreng Gooreng, Gurang, Byellee, and/or Bunda.

### **Certificate of Aboriginality**

**A letter from an Indigenous organisation confirming Aboriginality from one of the following organisations:**

- Aboriginal and/or Torres Strait Islander land and/or sea councils,
- Aboriginal and/or Torres Strait Islander medical centres,
- Aboriginal and/or Torres Strait Islander legal services,
- Aboriginal and/or Torres Strait Islander organisations registered with Office of the Registrar of Indigenous Corporations (ORIC), or
- Aboriginal and/or Torres Strait Islander community justice group

Or;

#### **PCCC Confirmation of Aboriginality Form**

**A signed Port Curtis Coral Coast Limited Confirmation of Aboriginality Form.**

The form requires the applicant to provide PCCC Elder Confirmation (name and signature), that the applicant is of Aboriginal descent, is recognised and accepted as a traditional owner of one of the four tribal groups (Gooreng Gooreng, Gurang, Bunda, Byellee), and to identify their PCCC Apical Ancestor.

**Step 4:** Port Curtis Coral Coast Ltd Board of Directors will assess your application for endorsement.

**Step 5:** After the decision has been endorsed by the PCCC Ltd Board, you will be notified of the outcome. If you are advised that you were successful in the application process, you will be sent a form to complete where you agree to the Terms and Condition for Certified PCCC Businesses. Once we receive this form your business will become a Certified PCCC Ltd Business.

## Application for Registration Port Curtis Coral Coast Trust Limited Certified Business

### DETAILS OF ENTITY:

Registered Name of Business:	.....
State or territory of incorporation/registration:	.....
Legislation under which the body was formed or incorporated:	.....

### DETAILS OF OWNER/OR DIRECTOR OF ENTITY:

Office held:	.....
Date of appointment:	...../...../.....

### FAMILY AND GIVEN NAMES OF CORPORATE NAME:

Family name:	
Given names:	
Former name:	
Which Traditional Owner Group do you identify as? *please mark with an <input checked="" type="checkbox"/> *	<input type="checkbox"/> Gooreng Gooreng <input type="checkbox"/> Gurang <input type="checkbox"/> Byellee <input type="checkbox"/> Bunda

### DETAILS OF OWNER/OR DIRECTOR OF ENTITY:

Office held:	.....
Date of appointment:	...../...../.....

### FAMILY AND GIVEN NAMES OF CORPORATE NAME:

Family name:	
Given names:	
Former name:	
Which Traditional Owner Group do you identify as?	<input type="checkbox"/> Gooreng Gooreng <input type="checkbox"/> Gurang <input type="checkbox"/> Byellee <input type="checkbox"/> Bunda

### DETAILS OF FURTHER OWNERS OR DIRECTOR/S OF ENTITY OR EQUIVALENT:

Office held:	.....
Date of appointment:	...../...../.....

### FAMILY AND GIVEN NAMES OF CORPORATE NAME:

Family name:	
Given names:	
Former name:	
Which Traditional Owner Group do you identify as? *please tick*	<input type="checkbox"/> Gooreng Gooreng <input type="checkbox"/> Gurang <input type="checkbox"/> Byellee <input type="checkbox"/> Bunda

### DETAILS OF FURTHER OWNERS OR DIRECTOR/S OF ENTITY OR EQUIVALENT:

Office held:	.....
Date of appointment:	...../...../.....

### FAMILY AND GIVEN NAMES OF CORPORATE NAME:

Family name:	
Given names:	
Former name:	
Which Traditional Owner Group do you identify as? *please tick*	<input type="checkbox"/> Gooreng Gooreng <input type="checkbox"/> Gurang <input type="checkbox"/> Byellee <input type="checkbox"/> Bunda

### LODGEMENT DETAILS

Who should Port Curtis Coral Coast Trust Ltd. contact if there is a query about this application?	
Business/Company/Organisation:	
Contact name/Position:	
Australian Business Number (ABN):	
Australian Company Number (ACN):	
Contact Number:	
Postal Address:	

## Declaration by Applicant

This form must be signed by a director/owner of the business (or equivalent) or secretary of the entity who is a member of a PCCC Trust Traditional Owner Group.

- I confirm that I am an Aboriginal person of PCCC descendant
- I certify that the information in this form is true and correct
- If certified, I agree to be bound by the terms and conditions of PCCC Certified Businesses

### Name of Applicant:

.....

[Surname] [Given Names]

### Position of Applicant:

.....

### Signature of Applicant:

.....

### Date:

\_\_\_\_/\_\_\_\_/\_\_\_\_

### Submitting your application:

<b>By Post:</b> Port Curtis Coral Coast Trust Ltd 2 Marina Drive Burnett Heads QLD 4670 PO Box 537 Bundaberg QLD 4670	<b>By E-Mail:</b> <a href="mailto:reception@pccctrust.com.au">reception@pccctrust.com.au</a>  <b>Enquiries:</b> Phone: (07) 4167 0037
--	---

### Applicant Checklist ☒

<input type="checkbox"/>	Application has been signed and completed in full.
<input type="checkbox"/>	Confirmation of Aboriginality is attached to Application.

OFFICE USE ONLY:	
Has all necessary documentation been provided by the Applicant?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If No, which documentation, information is required:	
<input type="checkbox"/>	Application has been signed and completed.
<input type="checkbox"/>	Confirmation of Aboriginality has been supplied.
<input type="checkbox"/>	Applicant has identified with one or more of the four traditional owner groups, Gooreng Gooreng, Gurang, Bunda, Byellee.
<input type="checkbox"/>	There is evidence that the organisation is identified as an Indigenous business.
APPLICATION INCOMPLETE, REQUIRES FOLLOW UP:	
<b>Comments:</b> <hr/> <hr/> <hr/>	
Application Approved at the PCCC Trust Ltd Board of Directors Meeting on the following date:	
Date: ____/____/____	
<b>Date Applicant Notified:</b> Date: ____/____/____	
<b>Comments:</b> <hr/> <hr/> <hr/>	