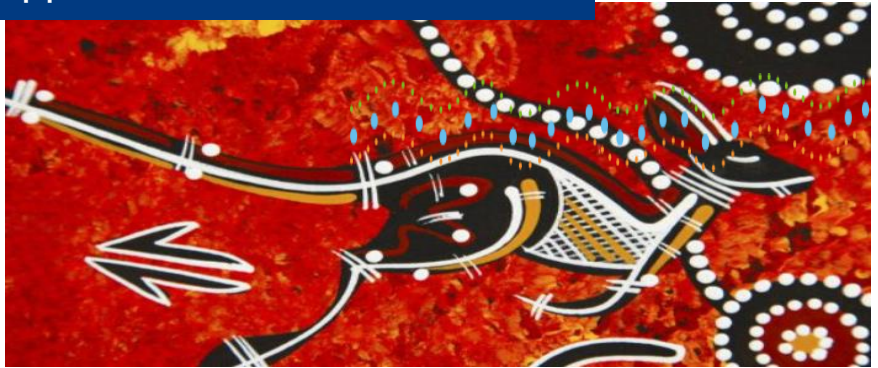


Indigenous Employment Opportunities Brisbane

How to Apply:

If you're interested or wish to find out more information about the opportunities, please contact **Charlotte Dean** on **0438 125 602** or send your resume to cdean@ipa.com.au



I am delighted to announce that IPA Diversity has been appointed as the Indigenous Australian recruitment partner for a major national manufacturer of industrial and safety products. With your support, we can make a huge difference to Indigenous Australians, creating long-term meaningful outcomes and positive social change.

CUSTOMER CARE CONSULTANT – Permanent full time

Are you passionate about providing excellent customer care in a supportive and engaging environment? As a Customer Care Consultant, you will be required to assist customers via telephone, email and in person by recommending the best product or services to match their needs.

- Experience in a high-volume call centre, data entry or a previous role within a high-volume administration environment preferred – some level of customer service experience
- Applicants with an advanced understanding of ARIBA, SAP, Microsoft or Cloud based CRM programs would lead the pack

PURCHASING AND EXPEDITING OFFICER – permanent full time

Contributing to the supply chain strategy across the network, the Purchasing and expediting Officer will liaise with both suppliers and customers ensuring the highest standard of service is maintained. You will identify opportunities to improve and forward forecast review.

- Review and execute replenishment plans to meet requirements and committed customer orders
- Build, review and approve supplier purchase orders
- Communicate with vendors to ensure despatch dates are realistic
- Review overdue purchase orders and work towards reducing backlog
- Knowledge of key inventory performance metrics (e.g. Inventory turns)
- Experience with DRP / MRP functionality and a background in forecasting, requirement determination and procurement advantageous
- Collaborative skills in resolving understocked and overstocked inventory positions

AREA SALES MANAGER - permanent full time

I am seeking an Area Sales Manager with a minimum 5 years experience to lead, coach and develop all members of the external sales team to maximize their effectiveness through ensuring superior sales, technical and customer relationship building skills. Must have business development experience and confident communication skills.

- Build strong customer relationships with existing and potential customers to ensure products and services continue to meet customer requirements
- Exceed sales and margin budgets through effective sales management and implementation of new sales strategies
- Reviewing actual sales against budgets and taking corrective action against discrepancies
- Degree qualifications in Commerce, Business or Marketing (preferably)



IPA acknowledges the Australian Aboriginal and Torres Strait Islander peoples as the first people of the nation and the traditional custodians of the lands where we live, learn and work.

