

Attachment 1.

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TERTIARY EDUCATION SCHOLARSHIP ASSISTANCE PROGRAM
FUNDING GUIDELINES

POLICY OVERVIEW

PCCC Ltd Board recognises that education, specifically higher education, plays a vital role in improving the overall state of our people particularly their health and economic wellbeing and ability to contribute to our community. That, as well as being able to participate effectively in broader society, is the PCCC constituency.

For PCCC to improve the educational outcomes for its members, the PCCC Ltd Board has identified tertiary education as an imperative and in such comes under Priority Three in its suite of programs available to its membership. The PCCC Ltd Education Committee has developed this policy as part of the PCCC Education Assistance Range of Programs.

FUNDING AVAILABLE

There will be available scholarships for PCCC University, Cert IV and Diploma students who qualify under this program, and submit a formal PCCC Ltd application form;

Twenty-four (24) grants of up to \$5,000.00 per person, are made available for PCCC members who are engaged in advanced studies, tertiary education at undergraduate and post-graduate levels, including Higher Degree Research students.

PCCC members who are engaged or wanting to engage in Certificate IV will receive a Grant of up to \$2500.00.

PCCC members who are engaged or wanting to engage in Diploma Courses will receive a Grant of up to \$4000.00

ELIGIBILITY

Tertiary Scholarships Applicants Criteria

The scholarships are open to applicants who meet **all** the following criteria:

- Aboriginal tertiary students from the PCCC native title group i.e. (Bunda, Byellee, Gooreng Gooreng and Gurang people);
- Enrolled full-time or part-time in an Cert IV or Diploma at a recognised Australian institute.
- Enrolled full-time in an undergraduate or postgraduate degree at an Australian university;
- Part-time students may be considered but the amount approved will be pro-rata;
- International programs of study may be considered.

REQUIRED DOCUMENTATION

The following documents must be submitted with the application:

- A written statement of approximately 200 words outlining why you are undertaking a Cert IV course, Diploma or University Degree
- How the scholarship could financially support and enhance your study
- Evidence of your contribution to and /or leadership in community service;
- Academic transcript/ Proof of enrolment
- Postgraduate students are required to have a letter of support from Supervisor or Higher Degree Research detailing progress;
- Two written references one being from a recognised PCCC Indigenous community member and one other(academic, religious, community engagement, professional, or personal).

SELECTION CRITERIA

Applications are assessed on the strength of the following criteria:

- Written statement;
- Community Service;
- Proof of enrolment;
- Written references – one academic referee, one community referee.

APPLICATION PROCESS

- Applications to be received before COB 31 May 2020
- Must disclose previously courses enrolled in, and if these have been completed.
- Must submit certified copy of academic transcript if already studying; and
- One academic and one community referee.

Please note that future scholarship applications will only be considered if the candidate has successfully progressed under the current scholarship. That is, if you are awarded a scholarship in 2019 you will not be awarded one in 2020 if you have not made satisfactory progress, which means that you would have to have passed all subjects enrolled in at time of application.

SELECTION PROCESS

- The applications will be assessed by the Scholarship Committee in consultation with the PCCC Ltd Executive and recommended to the PCCC Ltd Board.
- Unsuccessful applicants will be formally advised by letter from PCCC Ltd.

SELECTION COMMITTEE

A Selection Committee to be appointed by PCCC Trust Board with Chair of Scholarship Committee or a nominee, to Chair the evaluation process.

DISBURSEMENT OF FUNDS For University Based Students

2020 Payment Schedule – PCCC Ltd Scholarships Assistance Program:

PAYMENT	PART TIME*	FULL TIME*	NOTES
PAYMENT 1	\$625	\$1,250	Initial payment to be made after census date, and on receipt of PCCC Ltd approval letter.
PAYMENT 2	\$625	\$1,250	To be made on successful completion of semester, by provision of academic record.
PAYMENT 3	\$625	\$1,250	Initial payment to be made after census date, and on receipt of PCCC Ltd approval letter.
PAYMENT 4	\$625	\$1,250	To be made on successful completion of semester, by provision of academic record.

*For most programs a standard full-time study load is 40 credit points per trimester. You are enrolled in a part-time study load when you enrol in courses totalling less than 75% of a standard full-time load.

DISBURSEMENT OF FUNDS For CERT IV Students

2020 Payment Schedule – PCCC Ltd Scholarships Assistance Program:

PAYMENT CERT IV COURSES	PART TIME/ONLINE	FULL TIME/ONLINE	NOTES
PAYMENT 1	\$500	\$625	Initial payment to be made on receipt of PCCC Ltd approval letter.
PAYMENT 2	\$500	\$625	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 3	\$500	\$625	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 4	\$500	\$625	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 5	\$500	TOTAL = \$2500.00	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.

DISBURSEMENT OF FUNDS For DIPLOMA STUDENTS

2020 Payment Schedule – PCCC Ltd Scholarships Assistance Program:

PAYMENT DIPLOMA COURSES	PART TIME/ONLINE	FULL TIME/ONLINE	NOTES
PAYMENT 1	\$800	\$1000	Initial payment to be made on receipt of PCCC Ltd approval letter.
PAYMENT 2	\$800	\$1000	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 3	\$800	\$1000	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 4	\$800	\$1000	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.
PAYMENT 5	\$800	TOTAL = \$4000.00	To be made on successful completion of semester, by provision of academic record which shows pass or equivalent.

- University based students, payment is dependent on successful progress of student/applicant, with initial payment of \$1,250 for full time study load and initial payment of \$625 for a part-time study load.
- Cert IV based students, payment is dependent on successful progress of student/applicant with initial payment of \$625 for full-time and part-time is \$500.
- Diploma based students, payment is dependent on successful progress of student/applicant with initial payment of \$1000 for full-time and part-time is \$800.
- Approval will be for those who are continuing with their Cert IV, Diploma, advanced course or University course and new applications for subsequent years;
- Payment to be made after consideration of successful progress is made:
- Progress will be deemed successful when:
 - ❖ Scholarships – Students have provided certified academic transcripts detailing at least a PASS level in all subjects enrolled in for the sponsored semester; and
 - ❖ Report is tabled with student feedback on course;
- The Chair of the Scholarship Committee or nominee will submit list of successful applicants to PCCC Trust Board before final approval and payment of the scholarship;
- A PCCC Ltd letter of Offer of Assistance will be provided to confirm the terms of the approval;