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PCCC Port Curtis Coral Coast Trust Limited  
for the Port Curtis Coral Coast Aboriginal  
Peoples Charitable Trust Board

## **PRIORITY THREE: TERTIARY EDUCATION SCHOLARSHIP ASSISTANCE PROGRAM**

### **2019 APPLICATION**

**Closing Date for all applications: Friday 31<sup>st</sup> May 2019**

***APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED***

Before completing and returning the form you must:

- Read and meet the PCCC Ltd Funding Guidelines (*see Attachment 1*).
- Ensure the entire application is completed by completing the Checklist on Page 3.

Please return your completed application via email to [reception@pccctrust.com.au](mailto:reception@pccctrust.com.au) or via post to Port Curtis Coral Coast Trust Limited, PO Box 537, Bundaberg QLD 4670.

If you have any queries or require assistance to complete this form, please contact Port Curtis Coral Coast Limited office on (07) 4159 5589 or [reception@pccctrust.com.au](mailto:reception@pccctrust.com.au)

#### **APPLICANT INFORMATION: Please print clearly and in capital letters**

Surname:		First Name:	
Street address:			
City:	State:	Post Code:	
Phone:		E-mail:	
<b>Postal address (If same as street address write 'AS ABOVE'):</b>			
City:	State:	Post Code:	
Date of Birth:		Gender:	
<b>IF APPLICANT IS UNDER 18, PARENT/CARER TO SIGN APPLICATION FORM: Please indicate relationship to applicant:</b>			
<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Grandparent <input type="checkbox"/> Carer <input type="checkbox"/> Other (please specify): _____			

Planning for the future of PCCC People: Investing in Our Future through effective Education Programs for Our children:  
Respecting, Caring and Supporting Our Elders and Culture: Caring for Our Land and Sea Country: Working to create  
Economic Opportunities for PCCC People: Developing Best Practice Corporate Governance Standards for All PCCC  
Entities: Engaging with, and Listening to Our People

**PLEASE INDICATE THE PCCC GROUP OF THE APPLICANT ON THIS APPLICATION:**Gooreng Gooreng  Gurang  Bunda  Byellee **PLEASE INDICATE THE APICAL ANCESTOR OF THE APPLICANT:**

<input type="checkbox"/> Dina	<input type="checkbox"/> Jessie	<input type="checkbox"/> Dolly (mother of Johnson Matemate)	<input type="checkbox"/> Molly Jones	<input type="checkbox"/> Dulhu/Doolan
<input type="checkbox"/> Buller Tolsen (Norman Buller)	<input type="checkbox"/> Nellie Murray (Also known as Nellie Watcho and Alice Murray)	<input type="checkbox"/> Jane	<input type="checkbox"/> Betsy	<input type="checkbox"/> Rosie
<input type="checkbox"/> Maggie Little	<input type="checkbox"/> Rosie Blackman	<input type="checkbox"/> Emma Jones (wife of John Broom/e)	<input type="checkbox"/> John Hill ("Pig Pig")	<input type="checkbox"/> Elizabeth Tanwatt/Daniels
<input type="checkbox"/> Kitty of Gladstone	<input type="checkbox"/> Margaret Grant			

PCCC Trust Limited Membership Number\*:

\* If you are not a current PCCC Trust Member, PCCC Ltd encourages you to complete the Membership form (see <http://www.pccctrust.com.au/programs/membership/>)**NOMINATED CONTACT: You may wish to nominate a person who can be contacted on your behalf in regard to your application. This person must be acquainted with the details of your application. (A contact person can be an Indigenous Support Unit representative, Course Coordinator, etc.)**

Name of contact:	Relationship to you:
Phone:	E-mail:

**UNIVERSITY:**

Name of University:		
Street Address:		
City:	State:	Post Code:
Name of Contact Person:	Phone:	
Course Enrolled In:	University Course Code:	
Post Graduate: <input type="checkbox"/>	Undergraduate: <input type="checkbox"/>	
Year of Enrolment: 1 <sup>st</sup> Year <input type="checkbox"/> 2 <sup>nd</sup> Year <input type="checkbox"/> 3 <sup>rd</sup> Year <input type="checkbox"/> 4 <sup>th</sup> Year <input type="checkbox"/>		
Study load*	Part Time <input type="checkbox"/> Full Time <input type="checkbox"/>	Expected Completion Date:

\*For most programs a standard full-time study load is 40 credit points per trimester. You are enrolled in a part-time study load when you enrol in courses totalling less than 75% of a standard full-time load.

**NOTIFICATION OF RECEIPT OF EDUCATIONAL ASSISTANCE FROM ANOTHER NATIVE TITLE GROUP, INSTITUTION/ORGANISATION/ENTITY, OR SCHOLARSHIP / BURSARY.**

Does the applicant/parent/carer receive educational assistance from another native title group, institution/organization/entity or scholarship/bursary?  Yes  No

If Yes, please provide details of the assistance already received and the amount.

Name of Institution/Corporation/Trust

Amount: \$

**BANK ACCOUNT DETAILS:**

Name of Account Holder	
Name of Banking Institution	
Account Number	

**CHECKLIST****TICK IF COMPLETE**

1. Application completed in full	<input type="checkbox"/>
2. Bank Account Details Provided	<input type="checkbox"/>
3. A written statement of approximately 200 words outlining: <ul style="list-style-type: none"> <li>• Why you are undertaking this activity</li> <li>• How the scholarship could financially support and enhance your study or work</li> </ul>	<input type="checkbox"/>
4. Evidence of the Applicant's contribution to and/or leadership in community service	<input type="checkbox"/>
5. Academic transcript or if undertaking a STEPS /TEP, Letter of support from University confirming ongoing studies.	<input type="checkbox"/>
6. Postgraduate students are required to have a letter of support from supervisor of HDR detailing process	
7. Two written references – one being from a recognised PCCC community member and one other (academic, religious, community engagement, professional or personal)	<input type="checkbox"/>
8. Supporting evidence/documents of the activity/event (eg. letter from coach/letter of selection/invitation to participate)	<input type="checkbox"/>
9. Declaration signed	<input type="checkbox"/>

**Please Note:**

- If the above documents are not provided your application will not progress.
- Once the application form has been completed in full and all required documents have been attached, please sign and date the declaration below.

**DECLARATION:**

I declare that I (if the applicant is under 18, I am the parent/carer/grandparent):

\_\_\_\_\_  
NAME

- I / WE declare that the information I have provided on this form is complete and accurate and that the application meets the PCCC Ltd Trust 2019 Funding Guidelines.
- I / WE accept and agree to the Terms and Conditions as outlined in the Funding Guidelines in this application.
- I / WE understand that my application will be considered by the PCCC Ltd Chairperson and Committee and will be recommended to the Trust Board of Directors.
- I / WE understand and accept that the Directors decision to approve or not approve this application is final.
- I/WE understand that I may be requested to provide additional information.

\_\_\_\_\_  
Name of Applicant:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Name of Contact Person:  
(Optional)

\_\_\_\_\_  
Signature of Contact Person

\_\_\_\_\_  
Date:

**Attachment 1.****TERTIARY EDUCATION SCHOLARSHIP ASSISTANCE PROGRAM**  
**FUNDING GUIDELINES****POLICY OVERVIEW**

PCCC Ltd Board recognises that education, specifically higher education, plays a vital role in improving the overall state of our people particularly their health and economic wellbeing and ability to contribute to our community. That, as well as being able to participate effectively in broader society, is the PCCC constituency.

For PCCC to improve the educational outcomes for its members, the PCCC Ltd Board has identified tertiary education as an imperative and in such comes under Priority Three in its suite of programs available to its membership.

The PCCC Ltd Education Committee has developed this policy as part of the PCCC Education Assistance Range of Programs.

**FUNDING AVAILABLE**

There will be available scholarships for PCCC university students who qualify under this program, and submit a formal PCCC Ltd application form;

Twenty-four (24) grants of up to \$5,000.00 per person, are made available for PCCC members who are engaged in advanced studies, tertiary education at undergraduate and post-graduate levels, including Higher Degree Research students.

**ELIGIBILITY*****Tertiary Scholarships Applicants Criteria***

The scholarships are open to applicants who meet **all** of the following criteria:

- Aboriginal tertiary students from the PCCC native title group i.e. (Bunda, Byellee, Gooreng Gooreng and Gurang people);
- Enrolled full-time in an undergraduate or postgraduate degree at an Australian university;
- Part-time students may be considered but the amount approved will be pro-rata;
- Must have completed at least one year of course for university, proof of which must be provided with the application;
- International programs of study may be considered.

**REQUIRED DOCUMENTATION**

The following documents must be submitted with the application:

- A written statement of approximately 200 words outlining:
  - Why you are undertaking a university degree or course;
  - How the scholarship could financially support and enhance your study;
- Evidence of your contribution to and/or leadership in community service;
- Academic transcript;
- Postgraduate students are required to have a letter of support from Supervisor of Higher Degree Research detailing progress;
- Two written references one being from a recognised PCCC Indigenous community member and one other (academic, religious, community engagement, professional, or personal).

**SELECTION CRITERIA**

Applications are assessed on the strength of the following criteria:

- Written statement;
- Community Service;
- Proof of enrolment;
- Written references – one academic referee, one community referee.

**APPLICATION PROCESS**

- Applications to be received before COB 31 May 2019
- Must disclose previously courses enrolled in, and if these have been completed;
- Must submit certified copy of academic transcript if already studying; and
- One academic and one community referee.

Please note that future scholarship applications will only be considered if the candidate has successfully progressed under the current scholarship. That is, if you are awarded a scholarship in 2019 you will not be awarded one in 2020 if you have not made satisfactory progress, which means that you would have to have passed all subjects enrolled in at time of application.

**SELECTION PROCESS**

- The applications will be assessed by the Education Committee in consultation with the PCCC Ltd Executive and recommended to the PCCC Ltd Board.
- Unsuccessful applicants will be formally advised by letter from PCCC Ltd.

**SELECTION COMMITTEE**

A Selection Committee to be appointed by PCCC Trust Board with Chair of Education Committee or a nominee, to Chair the evaluation process;

**DISBURSEMENT OF FUNDS**

2018 Payment Schedule – PCCC Ltd Scholarships Assistance Program:

PAYMENT	PART TIME*	FULL TIME*	NOTES
PAYMENT 1	\$625	\$1,250	Initial payment to be made after census date, and on receipt of PCCC Ltd approval letter.
PAYMENT 2	\$625	\$1,250	To be made on successful completion of semester, by provision of academic record.
PAYMENT 3	\$625	\$1,250	Initial payment to be made after census date, and on receipt of PCCC Ltd approval letter.
PAYMENT 4	\$625	\$1,250	To be made on successful completion of semester, by provision of academic record.

\*For most programs a standard full-time study load is 40 credit points per trimester. You are enrolled in a part-time study load when you enrol in courses totalling less than 75% of a standard full-time load.

- Payment is dependent on successful progress of student/applicant, with initial payment of \$1,250 for full time study load;
- Approval will be for those who are continuing with their advanced course or University course and new applications for subsequent years;
- Payment to be made after consideration of successful progress is made:
  - Progress will be deemed successful when:
    - Scholarships – Students have provided certified academic transcripts detailing at least a PASS level in all subjects enrolled in for the sponsored semester; and
    - Report is tabled with student feedback on course;
- The Chair of the Education Committee or nominee will submit list of successful applicants to PCCC Trust Board before final approval and payment of the scholarship;
- A PCCC Ltd letter of Offer of Assistance will be provided to confirm the terms of the approval;

**EXPECTATIONS:**

- As part of the awarding of the PCCC Trust Bursaries, the recipients will be expected to consent to being part of the public positive promotion of their award. Consent Forms will be made available for this purpose.
- Successful applications must be willing to provide progress reports as well as photographs(s) for publication on PCCC Newsletter, website, or may be asked to feature in an article on behalf of the PCCC to talk on the grant or scholarship and the opportunity it had provided.