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PCCC Port Curtis Coral Coast Trust Limited
for the Port Curtis Coral Coast Aboriginal
Peoples Charitable Trust Board

Attachment 1.

BACK TO SCHOOL EDUCATION PROGRAM **TERMS AND CONDITIONS**

OBJECTIVE:

The intent of the “*Back to School Pack Assistance Program*” is to provide assistance to *Port Curtis Coral Coast Native Title Claimant* families or carers, who have children attending School, from Prep through to Grade 12, with the purchase and/or payment of school fees, school uniforms and school materials such as stationery and textbooks. You must agree to the Terms and Conditions listed above for this application to be forwarded to PCCC Ltd for consideration. Your signature is to be recorded on the last page of this application.

1. FUNDING AVAILABLE

Prep to Year 10 (Primary & Lower Secondary School) – Back to School Support Program – **up to \$300 (GST inclusive) per student.**

Year 11 to Year 12 (Secondary School) – Back to School Support Program – **up to \$500 (GST inclusive) per student.**

No direct cash payments will be made to the Family or Carer. Any amount not spent will not be refunded to the parents and or carers. PCCC is not responsible for any amount above the financial assistance of up to \$300.00 (GST inclusive).

2. SUPPLIERS [NO CASH PAYMENTS ARE MADE ON THIS PROGRAM]

Support will be provided directly to 3rd parties, i.e. schools, book pack suppliers and stationery stores. Upon the completion of a registration form, approval will be given to an approved preferred supplier, selected by the PCCC Ltd, for the parent or carer, to collect the school material i.e. stationery and textbooks, school uniform.

3. PROOF OF ENROLMENT

Families or carers wishing to access this assistance must provide proof of school enrolment as a part of the registration process. This information will not be stored or collected by PCCC, or our suppliers. Acceptable documents include 2016 Last Semester/Term School Report Card, 2017 confirmation of enrollment letter on school letterhead.

4. PROCESSING

Following the consideration of your application, you will receive a letter from PCCC Ltd to notify you of the outcome. Please do not contact any suppliers until you have received formal PCCC Ltd advice of approval.

Successful Applicants

You will receive a letter that will include details of the decision, an Acceptance of Conditions Form and details regarding your provision of school supplies and how to collect them, or payment of approved school invoices.

Unsuccessful Applicants

You will receive a letter advising of the decision and details of why the application was not successful.

Planning for the future of PCCC People: Investing in Our Future through effective Education Programs for Our children:
Respecting, Caring and Supporting Our Elders and Culture: Caring for Our Land and Sea Country: Working to create
Economic Opportunities for PCCC People: Developing Best Practice Corporate Governance Standards for All PCCC
Entities: Engaging with, and Listening to Our People