



Connecting Youth to Elders, Country & Community

Position Description



PREScribed BODY CORPORATE



PORT CURTIS CORAL COAST TRUST LTD



DEVELOPMENT CORPORATION



Funded by
Queensland
Government

FIRST NATIONS BAILAI, GURANG, GOORENG GOORENG, TARIBELANG BUNDA PEOPLES

POSITION TITLE:

Canoe Building Mentor – Casual based roles.

LOCATION:

4 roles available (Bundaberg, Gladstone, Eidsvold, and Woorabinda)

POSITION OVERVIEW:

We are seeking a dedicated and experienced Canoe Building Mentor to join our team. The Mentor will be responsible for guiding and supporting First Nations participants, including students and community members, in the construction of canoes. This role involves providing hands-on instruction, sharing expertise in canoe building techniques, and fostering a collaborative and supportive learning environment.

KEY RESPONSIBILITIES:

- 1. Mentorship:** Provide guidance and mentorship to students throughout the canoe building process, from initial design to final assembly.
- 2. Instruction:** Demonstrate and teach participants various canoe building techniques, including woodworking, and finishing.
- 3. Safety:** Ensure a safe working environment by enforcing safety protocols and teaching proper tool handling and safety procedures.
- 4. Supervision:** Oversee students' work, offering feedback, troubleshooting assistance, and encouragement as needed.
- 5. Collaboration:** Work collaboratively with students, fostering teamwork and cooperation in the construction of canoes.
- 6. Skill Development:** Help students develop their skills and confidence in canoe building, empowering them to take ownership of the process.
- 7. Quality Assurance:** Ensure that canoes are built to high standards of craftsmanship and structural integrity, adhering to design specifications and safety standards.
- 8. Documentation:** Maintain accurate records of the canoe building process, including materials used, work completed, and any issues encountered.
- 9. Community Engagement:** Engage with the broader community to promote the canoe building program and encourage participation and support.

QUALIFICATIONS:

- Experience in canoe building or wood work, with a strong history of completed projects.
- Understanding in woodworking, and other relevant canoe building techniques.
- Excellent communication and interpersonal skills, with the ability to effectively teach and mentor First Nations students of diverse backgrounds and skill levels.
- Strong organisational skills & attention to detail, with the ability to manage multiple tasks & prioritize effectively.
- Patience, flexibility, and a positive attitude, with a passion for sharing knowledge and empowering others.
- Ability to work independently as well as part of a team, demonstrating leadership and initiative.
- Commitment to safety and the ability to enforce safety protocols in a workshop environment.
- Must have a valid Blue Card and criminal history check, as this position will be working within the schools.
- Relevant certification or vocational training in canoe building, education, or a related field is advantageous.

ADDITIONAL REQUIREMENTS:

- Valid driver's license and access to reliable transportation.
- Willingness to work flexible hours, including evenings and weekends, as needed.
- Commitment to upholding ethical standards and maintaining confidentiality.
- Ability to work independently and as part of a team in a dynamic and fast-paced environment.

SCHEDULE:

Casual Role, hours will vary – averaging 8 to 15 hours per week.

APPLICATION INSTRUCTIONS:

Please submit your resume, cover letter, and any relevant information to employment@pccctrust.com.au by Wednesday the **27th of March 2024**, please include "**Canoe Building Mentor Application**" in the subject line of your email.

ADDITIONAL NOTES:

This position description is intended to convey information essential to understanding the scope of the role. It is not an exhaustive list of duties, and other duties may be assigned as necessary.



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